## ATTENTION BUYER'S AGENTS MAKE SURE YOU ARE GETTING CREDIT FOR YOUR SALES





## **CHECK SELLING INFORMATION**

Our commitment lies in maintaining complete and accurate information throughout the entire listing process. Listing data entry errors occur frequently, so it is highly recommended that Buyer's Agents check the sold information and confirm that the selling information has been entered correctly.

Please help keep the MLS data accurate by following these guidelines:

- **Sold Status Update:** The listing office is responsible for promptly changing the status to 'Sold' within seven (7) business days of the closing.
- Verifying Selling Information: Buyer's Agents should review the selling information to confirm that all details, including the buyer side Office and Agent, are correct.
- **Reporting Inaccurate Information:** If inaccuracies are identified in the selling information, they must be reported to CincyMLS within thirty (30) days of the closing date. Reporting such discrepancies ensures that corrective measures can be taken promptly.

TUESDAY TIP 06/06/2023