# ESTIMATED CLOSING DATE The Easiest Violation to Avoid!

### ESTIMATED CLOSING DATE (ECD)

The ECD must indicate when the property is expected to close. If the date has passed, it must be updated to a date in the future.

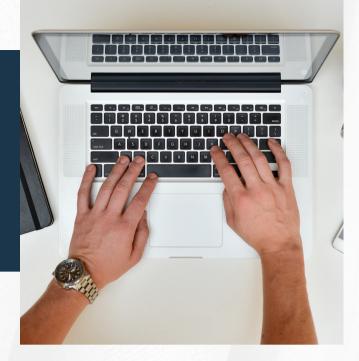
## DOCUMENTATION

Because the ECD is an estimated date for closing, documentation is not required.

## SOLD?

If the property has closed, update the status in MLS within seven (7) business days of the closing date.





### SET UP EMAIL ALERTS

Log in to CincyMLS and select Email Alerts Setup under the Admin menu on the top.

Choose Overdue Pending Listings, complete setup, and Save.

Select to receive email alert notifications for your listing events, prospects and tasks

Send Alert to: tharvey@cincymls.com
2 Explicing Library
Overdue Pending Listings
O Ourmapped Listings
Incomplete Listings
Missing Primary Picture
Missing Attached Documents
Document Types
Residential
Land
Multi Family
Commercial
Lease/Rent
Auto-Prospecting Ending Soon
Overdue Tasks
Coming Soon Period Ending
Alert Time 3:00 🖲 a.m. 🔾 p.m.