

TRANSFERRING BROKERAGES?

Can you take your listing with you?



All listings belong to the listing broker. When switching brokerages, you can transfer your listings to your new brokerage if everyone involved is in agreement.

To begin the transfer process, all parties (including the original listing broker, the new broker, and the seller) will need to sign an Assignment Addendum. This form can be found on the CincyMLS website under Listing Forms. Using it will alleviate the need to obtain a new Listing Agreement.

Submit the completed form to CincyMLS to initiate the transfer process and ensure that your listings are properly transferred to your new brokerage.

It is important to start this process as soon as possible when switching brokerages as it may take up to one business day to complete once submitted to CincyMLS.