



# New Year's Resolutions 2023

## ADD THESE TO YOUR RESOLUTIONS!

- Check Pending listings to be sure the Estimated Selling Date is not past due.
- Don't forget to mark your listing Sold within 7 business days of the Closing Date.
- Be sure all documentation is fully signed before entering a listing or making a change.
- Triple-check the Showing Start Date entered on a Coming Soon listing to be sure it is correct.
- Confirm that the expiration date on the Listing Agreement is not 2022.
- Follow Clear Cooperation.
- Send in Sold Before Sent listings within thirty days of the Closing Date.
- Submit paperwork within the required time period.

**MLS OF GREATER CINCINNATI**  
**TUESDAY TIP 01/03/2023**