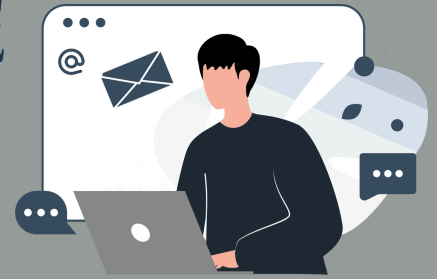


HOW TO CHANGE YOUR CINCYMLS EMAIL



Your email address on file with CincyMLS is more than just a line in your profile. It's how we keep you informed, compliant, and connected. Take a moment to review your email address in your CincyMLS Portal. Any updates made to your MLS Subscription details will automatically sync to Rapattoni.

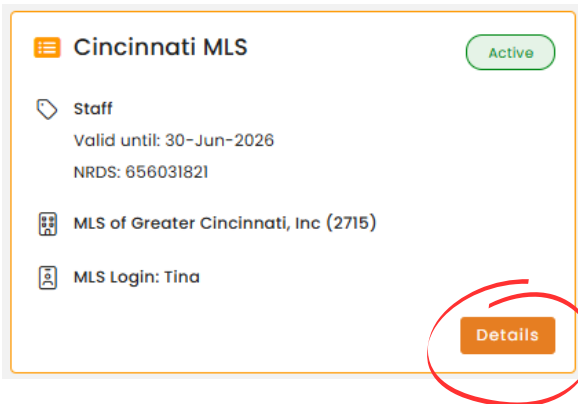


LOG IN

On the home page of our website, choose "Member Portal Login" and log into your member portal.

SUBSCRIPTIONS

Open "Subscriptions" from the menu and select "Details" for Cincinnati MLS. (See graphic below.)



EDIT

Choose Edit and update the email address. This will also update Rapattoni. Save changes.



Updating your email with CincyMLS does not change your email address with RAGC. To update your email address with RAGC, choose 'Profile', then 'Edit Profile' to make the change.