

UNREPRESENTED BUYER

When closing a listing with an unrepresented buyer, accuracy in MLS entry matters as much at the finish line as it did at the start. If a real estate professional with CincyMLS does not represent the buyer, be sure to select "Non Member" when marking the listing as Sold. This ensures the transaction is recorded correctly, avoids confusion about agency representation, and keeps MLS data clean and reliable.

Buyer Agent / Office

MLS Member **Agent** **Office**
*** MLS ID** 000000 *** MLS ID** NONMEM
 Non Member

Buyer Co-Agent / Co-Office

MLS Member **Co-Agent** **Co-Office**
MLS ID 000000 **MLS ID** NONMEM
 Non Member

TUESDAY TIP
02/03/2026