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7 lick the blue labels for help and instructions.

Revised: +#7/2024

*County:

.....Tax ID #

Note: Vw ^ / GYUFW 7 ci bmiFYWcfXg @b _ / 4 ^ ^ ^ & o V w / O A A _ @ } A } c ^ i q * A @ / a q * E

*Listing Off ID #

*List Agent ID #

(name)

Co-Listing Off ID #

Co-List Agent ID #

(Co-Listing Office / Agent must be a member of MLS)

(name)

*Property Sub-Type (one):

Multi Family 2-4 Units

Apartment 5+ Units

*Area:

*SIC Code:

*St #:

-

Dir:

(A, B, etc)

(N E S W)

*Street Name

Suffix:

(Rd Ave St, etc)

Post Dir:

(N E S W)

Unit:

(or Lot #)

*City/Municipality:

*Zip:

Note: Physical Property Address as verified by the Auditor

Cross Street:

(nearest intersection)

* Showing Instruction

Under Contract; Accepting Back-up Offers

Electronic Lock Box

Vacant, Lock Box

* Optional Showing Instructions (up to Two)

Combination Lock Box

Keys at Office

Agent Must be Present for Showing

Showing Instructions:

Note! Use Listing Comments & ShowingAssist Addendum for ShowingAssist Instructions.

Di V JWHfUbgdcfHJhcb.

*Price: \$

*Auction:

Yes

No

HndY'cZ5i Wjcb.

* Agreement Type (only one)

ER: Exclusive Right

EA: Exclusive Agency

BE: Buyers Exclusion

ERV: ER Variable Rate

EAV: EA Variable Rate

BEV: BE Variable Rate

Limited Service Listing

Yes

No

Note: If Yes, use Agent Remarks to disclose limited services.

*Internet

Yes

No

*Show Address on Internet

Yes

No

*Allow Public Blogging on Internet

Yes

No

*Allow AVM on Internet

Yes

No

*Primary Photo

Note: The primary, exterior photo or sketch must be supplied within 5 business days entry date.

* Acreage (Lot Size, # of Acres):

*Age:

Enter 0 & one if:

New (New, Under Const or To Be Built)

Unknown

Search Hint: Check "Include 0 Acres" to include listings where Acreage was left "blank" in the results.)

Search Hint: To Search for "newer" properties, enter an age range in years and check "New" to include all possible listings in the results.)

*List Date:

*Expiration Date:

Note: District Phone is required and must be selected from list during listing entry.

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Ua YcZCWW dUbhcf Ck bYf

DfcdYfmiCk bYfgl Jd

G cfhGUy

H JfX'DUfmi5 ddfcj U'F Yei JfYX

MYg Bc

MYg Bc

*Property Description (one):

Multi-Fam 2-4 Units

Duplex

Triplex

Quad

Side-By-Side

Apartment 5+ Units

Apartment 5 +

Garden

High Rise

Rooming House

*New Construction:

Yes

No

*Degree Complete:

Existing Structure

Renovation

For New Construction Only

Drywall Complete

Foundation

Under Roof

To Be Built

Township:

Subdivision:

Other Tax ID#(s) :

*Assessment Amt:

(Annual)

*Semi-Annual-Taxes:

*Tax Rate:

Marketing Remarks: Note! 350 Characters; use Picture Descriptions for extended Marketing Remarks. (1,000 Characters per Picture)

No form of agent, broker or seller promotion, such as E-mail and web addresses, names or phone numbers; use Agent Remarks below.

Agent Only

Remarks:

(&) \$ Characters)

*Directions:

(%) Characters)

*Total Units (# of):

*Total Buildings (# of):

*Cars (# of):

(garage spaces)

*Total Parking Spaces(# of):

*Fireplaces (# of):

EQD:

*Lot Dimensions:

(Environmental Quality District)

(40X100 or Description)

* Required Information for all Multi-Family Property *

Efficiency

1 Bedroom

2 Bedroom

3+ Bedroom

of Units:

Average Rent/Unit\$

Estimated Square Feet/Unit:

Appliances Included in the Sale:

Lease Information: (Other that rent amounts - Example: Length of current leases, etc.)

Heat Paid by (✓ one):

Owner

Tenant

Water Paid by (✓ one):

Owner

Tenant

Separate Gas & Electric (✓ one):

Yes

No

Separate Air Conditioner (✓ one):

Yes

No

Separate Furnace (✓ one):

Yes

No

	Annual	Current Amounts Only
(# Total Units X Average Rent)	Gross Income	\$ (# only)
(% Vacancy X Gross Income)	Vacancy	\$ (# only)
	Taxes (annual)	\$ (# only)
	Insurance\$ (# only)
	Gas and Electric	\$ (# only)
	Water and Sewer	\$ (# only)
	Waste Removal	\$ (# only)
	Maintenance	\$ (# only)
	Other Expense	\$ (# only)
(Gross Income, Less Total Expenses)	Net Operating Income	\$ (# only)

*Levels (☑ one):

1 Story

4 Story

1.5 Story

5+ Story

2 Story

Bi-Level

3 Story

Tri-Level

Quad-Level

*BSMT (☑ one):

(Basement)

Full

Partial

Crawl

None

*Foundation (☑ one):

Poured

Block

Stone

Slab

Wood

*Roof (☑ up to two):

Shingle

Metal

Slate

Wood

Tile

Asbestos

Built-up

Composition

Membrane

*Gas (☑ one):

Natural

Propane

None

At Street

*Water Source (☑ one):

Public

Cistern

Well

None

At Street

*Sewer (☑ one):

Public

Private

Septic

Aerobic

None

*Windows (☑ up to three):

Wood

Aluminum

Insulated

Picture

Dbl Hung

Storm

Casement

Slider

Bay

Garden

Awning

Vinyl

*Occupancy (☑ one):

At Closing

30 Days

60 Days

90 Days

Immediate

Negotiable

Tenant Right

*Construction (☑ up to two):

Brick

Wood

Aluminum

Cedar

Vinyl

Stone

Shingle

Stucco

Block

Other

EFIS*

*Fireplace (☑ up to three):

Wood

Gas

Electric

Dummy

Inoperable

Insert

Stove

Brick

Stone

Marble

Ceramic

None

*Garage (☑ up to three):

Attached

Built-in

Detached

Front

Side

Rear

Oversized

Heated

Tandem

Carport

None

*Parking (☑ up to two):

Lot

Private

Public

Garage

Lights

Onstreet

Offstreet

Assigned

Driveway

*Heating (☑ up to three):

Gas

Elec

Oil

Wood

Steam

Solar

Coal

Hot Water

Forced Air

Heat Pump

Baseboard

Gravity

Individual

Space Heater

Radiant

None

*Cooling (☑ up to three):

Central Air

Window Unit

Attic Fan

Wall Unit

None

Common Facilities:

Rec Room

Party Room

Exercise Rm

Sauna

Comments

Inside Feat:

Security Sys

Intercom

Elevator

Fire Sprinkler

220 Volt

Atrium

Storage Area

Comments

Outside Feat:

Patio

Deck

Porch

Balcony

Wood Fence

Metal Fence

Privacy Fence

Antenna

Sprinklers

Yard Lts

Playground

Tennis Ct

Fire Escape

Encl Patio

Coverd Deck

Tiered Deck

Encl Porch

Comments

Other Feat:

Wooded Lot

Cul-de-sac

Corner Lot

Circle Drive

Busline Near

Handicap Use

Corp Owned

Lender Owned

Estate Sale

Handyman Spc

Home Warranty

Flood Plain Ins

Comments

Miscellaneous:

Coin Laundry

Cable TV

Indiv Laundry

Mgt on Premise

Smoke Alarm

Heat Detector

Air Cleaner

Humidifer

Dehumidifer

Water Softener

Comments

Extras:

Pool Inground

Pool Above

Tennis Ct

BBQ Grill

Hot Tub/Spa

Circular Stair

Spiral Stairs

Fountain

Comments

View:

River

City

Golf Course

Lake/Pond

Park

Woods

Valley

Comments

Documents Available:

Survey

Oper Statemnt

Appraisal

nventory

Aerial Photo

Cash Flow

Copy of Lease

Deed

Feasibility

Floor Plan

P & L's

Site Plan

Rent Roll

Comments

Zoning (☑ up to 2):

Residential

Multi Family

Unzoned

Nonconforming

See Remarks

Comments

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Financing Remarks:

* Detailed Apartment Information Required for 2-4 Unit Buildings Only *

of Rooms

of Bedrooms

of Full Bath

of Partial Baths

Rent\$

Unit #1

Unit #2

Unit #3

Unit #4