

*County: Tax ID #: Note: Use GYUW 7 ci bImFYwcfXg @b_Á Á ^/ ^&ÁæÁÁ @} Á} ¢! ¢ * Á@ Á ¢ * Á

***Listing Off ID #** ***List Agent ID #** *(name)*




Co-Listing Off ID # **Co-List Agent ID #**
(Co-Listing Office / Agent must be a member of MLS) *(name)*

***Property Sub-Type** (☒ *one*): Single Family Condominium Farm Apartment ***Area:** ***SIC Code:**

*St #:	- (A, B, etc)	Dir: (N E S W)	*Street Name	Suffix: (Rd Ave St, etc)	Post Dir: (N E S W)	Unit: (or Apt #)
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***City/Municipality:** ***Zip:** **➡Note:** *Physical Property Address as verified by the Auditor*

Cross Street: _____
(nearest intersection)

*** Showing Instruction**  **Optional Showing Instructions**  *up to Two* 
 Under Contract; Accepting Back-up Offers Combination Lock Box
 Electronic Lock Box Keys at Office
 Vacant, Lock Box Agent Must be Present for Showing

Showing Instructions:

Public Transportation:

*Lease Amount: \$	(Per Month)	*Type and/or Length of Lease:	Month to Month	6 Months
*Furnishing:	Furnished Unfurnished Negotiable		1 Year	Negotiable

*Security Deposit?	Yes	No	One Month's Rent	➡	If Yes, enter the amount:






***Pets Allowed?** Yes No **Pet Restrictions?** Yes No ***Extra Pet Deposit?** Yes No N/A

*Smoking Allowed?	Yes	No	➔	*Extra Smoking Deposit?	Yes	No	N/A
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*Association Board (HOA) Approval?	Yes	No	N/A
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***Limited Service Listing:** Yes No ***For Sale:** Yes No

Note: If Yes, use Agent Remarks to disclose limited services.

*Internet  *Show Address on Internet  (this listing only) *Allow Public Blogging on Internet  *Allow AVM on Internet  (Automated Valuation Model) *Primary Photo  BchY.

The primary, exterior photo or sketch must be supplied within 5 business days of the entry date.

***Bedrooms (# of):** ***Full Baths (# of):** ***Half (Partial) Baths (# of partial baths):**
Acreage (Lot Size, # of Acres): ***Age:** ***Enter 0 & ☒ one if:** New (New, Under Construction or To Be Built)
 (→ **Search Hint:** Check " ☒ Include 0 Acres" to include (# of Years) Unknown

(➡ **Search Hint:** To search for "newer" properties, enter an age range in years and check ☒ "New" to include all possible listings in the results.)

***List Date:** _____ ***Expiration Date:** _____

***District (School):**

➡ **Note:** District Phone is required and must be selected from list during listing entry.

Name of Occupant or Owner:

Property ***Ownership:**

***Property Description:**

***New Construction:** Yes No ***Degree Complete:**

Township: _____ **Subdivision:** _____

Marketing Remarks: **Note!** 350 Characters; use Picture Descriptions for extended Marketing Remarks. (1,000 Characters per Picture)
 No form of agent, broker or seller promotion, such as E-mail and web addresses, names or phone numbers; use Agent Remarks below.

**Agent Only
Remarks:**

(& \$ Ôcharacters)

.....***Directions:**

(%\$) Ôcharacters)

*Rooms (# of):

Fireplaces (# of):

*Cars (# of):

(garage spaces)

Condo/Apt Building Level (Floor #):

*HOA:

*HOA Amt\$

*HOA Fee:

*HOA Paid by:

Heat Paid by ↓

Water Paid by ↓

Separate Gas & Ele ↓

Separate Air Conditioner ↓

Separate Furnace ↓

HOA Management Co.:

HOA Mgt. Phone:

*Lot Dim:

(40X100 / Description)

Access/Disability Features:
(↑ if Yes, Attach Access/Disability Features Checklist)

Dimensions

.....

*Level Y

AP[{ ^BD[} a[BD[c

Dimensions

.....

*Level

Entry : X

Living/Great Rm : X

Dining Room : X

Kitchen : X

Breakfast Room : X

Family Room : X

Study (Lib/Den) : X

Recreation Room : X

Laundry Room : X

Entry : X

Living/Great Rm : X

Dining Room : X

Kitchen : X

Breakfast Room : X

Family Room : X

Study (Lib/Den) : X

Recreation Room : X

Laundry Room : X

Primary Bedroom: X

Bedroom 2 : X

Bedroom 3 : X

Bedroom 4 : X

Bedroom 5 : X

See Flex Rooms in Optional Features Below → Use Comments for Dim/Lev/Features

(Master) Bath 1 : X

Bath 2 : X

Bath 3 : X

Bath 4 : X

Primary Bedroom :

Bedroom 2 :

Bedroom 3 :

Bedroom 4 :

Bedroom 5 :

Bath 1 :

Bath 2 :

Bath 3 :

Bath 4 :

*Bedroom Level 1 :

*Family Room:

*Bathroom Level 1: ↓

↑ if Yes, [X] up to 2: Full Partial

*Levels ([X] one):

*BSMT ([X] one): (Basement)

*Foundation ([X] one):

Required Features ↓

*Roof ([X] up to two):

*Gas ([X] one):

Shingle

Slate

Composition

Built-up

Metal

Asbestos

Membrane

Tile

Wood

*Primary Water Source ([X] one):

*Sewer ([X] one):

*Windows ([X] up to three):

*Occupancy ([X] one):

Insulated

Bay/Bow

Vinyl

Slider

Wood

Picture

Alum

Awning

Dbl Hung

Garden

Storm

Vinyl/Alum Clad

Casement

Other

*Architecture ([X] up to two):

*Construction ([X] up to two):

*Fireplace ([X] up to three):

*Garage ([X] up to three):

Traditional

Victorian

Ranch

Cottage

Transitional

Log

Cape Cod

Dutch

Contemporary

Salt Box

Historical

Chalet

Colonial

Spanish

Tudor

Other

Brick

Stucco

Vinyl

Shingle

Wood

Block

Aluminum

Log

Stone

Other

Cedar

EFIS*

Wood

Insert

Gas

Brick

Electric

Ceramic

Inoperable

Marble

Dummy

Stone

Stove

None

Attached

Oversized

Detached

Carport

Built-in

Heated

Front

Tandem

Side

None

Rear

*Parking ([X] up to two):

*Heating ([X] up to three):

*Cooling ([X] up to three):

Driveway

2Car Assigned

On Street

1Car Assigned

Off Street

Valet Parking

Assigned

None

Gas

Wood

Elec

Steam

Oil

Solar

Hot Water

Coal

Forced Air

Heat Pump

Baseboard

Radiant

Gravity

Space Heater

Geothermal

None

Central Air

Attic Fan

Window Unit

Wall Unit

None

Optional Features– Use “Listing Comment Addendum” to add [X] Comments for Selected Choices ↓

Flex Rooms: (Use Comments for Dim/Lev/Features)

Entry Feat (foyer):

Living/Great Room:

Dining Rm Feat:

Kitchen Feat:

Bedroom

Guest Suite w/ Kit

Media Room

Guest Suite w/o Kit

4 Season Room

Loft

3 Season Room

Sitting Area

Game Room

Bonus Room

Exercise Room

Other

Wine Cellar

Comments

Sauna

Solarium

Greenhouse Attached

Screened Porch

Wood Floor

Laminate Floor

Vinyl Floor

Ceramic Tile

Marb/Granit/Slate

WW Carpet

Closet

Open Foyer

Double Doors

Transom/Sidelit

Other

Comments

WW Carpet

Wood Floor

Laminate Floor

Fireplace

Walkout

Window Treat

Bookcases

Skylight

Wet Bar

Dry Bar

Other

Comments

WW Carpet

Wood Floor

Laminate Floor

Chandelier

Chair Rail

Window Treat

Walkout

French Doors

Built-ins

Fireplace

Other

Comments

Vinyl Floor

Island

Wood Floor

Counter Bar

Laminate Floor

Solid Surfact Ctr

Marb/Gran/Slat

Walkout

Ceramic Tile

Window Treat

Eat-in

Skylight

Gourmet

Fireplace

Country

Planning Desk

Galley

Butler's Pantry

Wood Cabinets

Other

Pantry

Comments

Family Rm Feat:

Study Feat:

Mbed Feat:

Bathroom 1 (Master):

WW Carpet

French Doors

Wood Floor

Panel Walls

Laminate Floor

Wet Bar

Fireplace

Dry Bar

Skylight

Other

Bookcase

Comments

WW Carpet

Window Treat

Wood Floor

Walkout

Laminate Floor

Panel Walls

Bookcase

Fireplace

Other

French Doors

Comments

WW Carpet

Walkout

Wood Floor

Sitting Room

Bath Adjoins

Fireplace

Skylight

Window Treat

Vaulted Ceiling

Dress Area

Other

Comments

Shower

Skylight

Tub

Carpeted

Tub w/Shower

Wood Floor

Ceramic Tile

Marb/Gran/Slat

Double Vanity

Bidet

Whirlpool

Heated Floors

Window Treat

Other

Comments

Basement Feat:

Inside Feat:

Outside Feat:

Land Description:

Unfinished

Multi Panel Drs

Finished

9 Ft+ Ceiling

Part Finished

Crown Molding

Walkout

Natural Wdwk

Fireplace

Cath Ceiling

Concrete Floor

Vault Ceiling

WW Carpet

Recess Ceil

Vinyl Floor

Beam Ceiling

Laminate Floor

Loft

Glass Blk Wind

French Doors

Other

Indoor Pool

Comments

Elevator

Solarium

Atrium

Wine Cellar

Media Room

Great Room

Bonus Room

Invisible Fence

Heated Floors

Other

Comments

Patio

Privacy Fence

Deck

Vinyl Fence

Porch

Pool Inground

Balcony

Pool Aboveground

Encl Porch/Patio

Cul-de-sac St

Covered Deck

Yard Lights

Tiered Deck

Sprinklers

Metal Fence

Wood Fence

Tennis Court

Less than .5 Ac

Consider Divide

.5 to .9 Acre

No Deed Restr

1 to 4.9 Acres

Zoning/Deed Restr

5 to 9.9 Acres

Other

10 to 19 Acres

Comments

20 to 49 Acres

Gas

50 to 99 Acres

Electric

Over 100 Acres

Doorman Service

Other

Mgt on Site

Comments

Miscellaneous:

Air Cleaner

Dehumidifier

Sump Pump

Water Softener

220 Volt

Laundry Chute

Intercom

Central Vac

Fountain

Coin Laundry

Fire Sprinkler

Handyman Spc

Estate Sale

Corporate Ownd

Relocation Prop

Home Warranty

Busline Near

Pets Allowed

Flood Plain Insu

High Tech Wiring

Gated Community

55+ Community

Other

Comments

View:

Woods

City

Valley

Lake/Pond

Golf Course

Park

River

Other

Comments

Appliances:

Oven/Range

Dishwasher

Garbage Disposal

Refrigerator

Microwave

Dryer

Washer

Compactor

Hot Tap

Other

Comments

Buildings:

Storage Shed

Barn

Stable

Greenhouse

Gazebo

Pool House

Guest House

Other

Comments

Amenities:

Play Area

Pool

Exercise Area

Landscaping

Walking Trails

Snow Removal

Security System

Assn Dues

Water

Profess Mgt

Heat

Maintenance

Gas

Trash

Electric

Haz Insurance

Doorman Service

Club House

Other

Tennis

Mgt on Site

Golf

Comments

Farm Type:

Horses

Cattle

Recreational

Crop

Tobacco

Dairy

Orchard

Truck Farm

Poultry

Hogs

Sheep

Tree

Other

Comments

Structures:

Horse Barn

Misc Shed

Hog Barn

Tobacco Barn

Tractor Barn

Chicken House

Cattle Barn

Hay Shed

Silo

Smoke House

Stripping Rm

Milk Parlor

Other

Comments

Fencing/Misc:

Wood Fencing

Welded Wire

Line Fencing

Fencing – Total

Barbed Wire

Fencing – Partial

Cross Fencing

Other

Comments

Documents Available:

Plan/Plat

Survey

Aerial Photos

Deed Restrict

Site Plan

Soil Map

Soil Surv/Test

Building Restrict

Feasibility

HOA By-laws

Sample Lease

Agreement

Rental Application

Form

Lead Based Paint

Disclosure

Other

Comments

Trees:

Partial Wooded

Cedar

Fruit

Market Timber

Heavily Wood

Scrub

Pine/Timber

Hickory

Oak

Other

Comments

Topography:

Cleared

Level

Low

Pasture

Rolled

Sloped

Steep

Lake/Pond

Lake/Pond Site

Stream/Creek

Undeveloped

Other

Comments

Access:

City Street

Gravel Road

County Road

Private Maint Rd

State Highway

Easement Road

US Highway

Other

Paved Road

Comments

*Special Financing :

Residential

Office

Unzoned

Multi Family

Nonconforming

Business

See Remarks

Mobile Homes

Commercial

Comments

Financing Remarks: