

COMING SOON



CHECKLIST

COMPLETE EACH STEP IN ORDER

REFER TO THE FAQS FOR FURTHER INFORMATION

I have explained the Coming Soon status and its rules and regulations to the Seller.

The Seller chooses to use the Coming Soon status and agrees to the Showing Start Date.

The Seller understands that the Showing Start Date **cannot** be changed and the property may not be in the Active status prior to that date.

The Seller understands that the property may not be shown and offers may not be presented prior to the Showing Start Date.

The Seller and I have completed and signed the [Coming Soon Sellers Authorization](#) (CSSA).

The Seller and I have completed and signed the Listing Agreement.

The listing has been entered into CincyMLS in the Coming Soon status and the Showing Start Date matches the CSSA.

I have uploaded the CSSA and the listing agreement or New Listing Validation Form to the listing.

I can market the property publicly and must include the required verbiage: "Coming Soon. No showings until (the Showing Start Date)."

I can place a sign in the yard and I MUST include a Coming Soon rider.

If the property is not ready to be shown on the Showing Start Date, I must contact MLS to withdraw the listing.